

AGENDA

Meeting: MARLBOROUGH AREA BOARD
Place: Marlborough Town Hall, 5 High St, Marlborough SN8 1AA
Date: Tuesday 28 January 2014
Time: 7.00 pm

Including the Parishes of Aldbourne, Avebury, Baydon, Berwick Bassett & Winterbourne Monkton, Broad Hinton & Winterbourne Bassett, Chilton Foliat, East Kennet, Froxfield, Fyfield & West Overton, Marlborough, Mildenhall, Ogbourne St Andrew, Ogbourne St George, Preshute, Ramsbury & Axford and Savernake

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this agenda to Roger Bishton (Democratic Services Officer) on 01225 713035 / roger.bishton@wiltshire.gov.uk ;

Or Andrew Jack (Marlborough Community Area Manager) on 01225 713109 / andrew.jack@wiltshire.gov.uk.

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk.

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Unitary Councillors

Stewart Dobson (Vice-Chairman)	Marlborough East
Nick Fogg	Marlborough West
Jemima Milton (Chairman)	West Selkley
James Sheppard	Aldbourn & Ramsbury

Items to be considered

1 Chairman's Welcome and Introductions

2 Apologies for Absence

3 Minutes (*Pages 1 - 14*)

- a. To approve and sign as a correct record the minutes of the meeting held on Tuesday 26 November 2013. (Copy attached)
- b. Update on actions and outcomes arising.

4 Declarations of Interest

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

5 Chairman's Announcements (*Pages 15 - 20*)

To note the following items for information – written briefing notes are available in the full agenda pack, or online. If you would like the Area Board to consider or discuss any of these items in more detail, please speak to the Community Area Manager, or the Democratic Services Officer.

- (a) Community Infrastructure Levy
- (b) Integrated Performance Management Report

6 Proposed Police Precept 2014-15

To receive a presentation from the Police & Crime Commissioner on the proposed Police Precept for 2014-15.

7 Legacy for Wiltshire 2014

To receive a presentation from Laurie Bell, Associate Director, Communications & Communities.

8 Online Wiltshire and Improvements to Broadband

A presentation will be given by Sarah Cosentino for Online Wiltshire and improvements to broadband speeds in the area.

9 Partner Updates (*Pages 21 - 24*)

To note the attached Partner updates and receive any further information partners wish to share:

- a. Wiltshire Police
- b. Wiltshire Fire and Rescue

- c. NHS Wiltshire
- d. Parish Forum
- e. Town / Parish Councils
- f. Marlborough Area Development Trust (MADT)
- g. Youth Advisory Group (YAG)

10 Community Area Transport Group *(Pages 25 - 30)*

An update report of the Community Area Transport Group meeting held on 5 December 2013 is attached.

11 Funding Reports *(Pages 31 - 48)*

- (1) Marlborough Cycle Network: To review details of the work done to date to create a new cycle network for Marlborough town and to consider allocating £1,000 of Area Board funding towards work that will help complete the scheme.
- (2) The Wiltshire Councillors will consider two applications to the Community Area Grants Scheme, as follows:
 - (a) The Greatwood Charity – Conversion into new classroom to extend their SEN education programmes.
 - (b) Baydon Toddlers Group – Purchase of new baby changing facilities.

12 Date of Next Meeting

To note that the next meeting of the Marlborough Area Board will be held on **Monday 31 March 2014**, starting at **6.45pm** at Marlborough Town Hall, 5 High Street, Marlborough, SN8 1AA.

MINUTES

Meeting: MARLBOROUGH AREA BOARD
Place: Marlborough Golf Club, The Common, Marlborough, SN8 1DU
Date: 26 November 2013
Start Time: 7.00 pm
Finish Time: 8.50 pm

Please direct any enquiries on these minutes to:

Roger Bishton (Democratic Services Officer), Tel: 01225 713035 or (e-mail) roger.bishton@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Stewart Dobson (Vice Chairman), Cllr Nick Fogg, Cllr Jemima Milton (Chairman) and Cllr James Sheppard

Wiltshire Council Officers

James Cawley, Service Director Adult Care Commissioning
Andrew Jack, Marlborough Community Area Manager
Roger Bishton, Democratic Services Officer

Town and Parish Councils

Marlborough Town Council – Richard Allen, Marian Hannaford-Dobson
Aldbourn Parish Council –
Avebury Parish Council – Maggie Lewis
Baydon Parish Council –
Berwick Bassett & Winterbourne Monkton Parish Council –
Broad Hinton & Winterbourne Bassett Parish Council – Geoff Martin
Chilton Foliat Parish Council –
East Kennett Parish Council -
Froxfield Parish Council – Colin Slater
Fyfield & West Overton Parish Council –
Mildenhall Parish Council – Rob Bailey
Ogbourne St Andrew Parish Council -
Ogbourne St George Parish Council –

Preshute Parish Council -
Ramsbury & Axford Parish Council –
Savernake Parish Council -

Partners

Wiltshire Police – Inspector Mark Thompson, Sgt Barry Reed
Wiltshire Police Authority – Kieran Kilgallen
Wiltshire Fire & Rescue Service –
Marlborough Area Development Trust – Geoff Brickell, Richard Clarke, Rich Pitts
Transition Marlborough – Shirley Pryor, Alexandra Wax
Youth Advisory Group – Jan Bowra, Millie O’Connor, Ophelia Chidgey

Total in attendance: 43

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
54	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting and invited the Councillors and Officers present introduce themselves.</p> <p>The Chairman also noted those parish representatives who were in attendance.</p>
55	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from the following:</p> <ul style="list-style-type: none"> • Sheila Glass, Ramsbury & Axford Parish Council • Nic Coome, Chilton Foliat Parish Council • Andrew Willianson – Avebury Parish Council • Alan Phizacklea, Aldbourne Parish Council • Martin Cook, Marlborough Area Development Trust • Simon Routh-Jones, Chief Fire Officer • Maggie Rae, Corporate Director • Nerissa Vaughan, Chief Executive, Great Weston Hospital NHS Foundation Trust
56	<p><u>Minutes</u></p> <p>The minutes of the previous meeting held on 24 September 2013 were approved as a correct record and signed by the Chairman.</p>
57	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
58	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:</p> <p>(a) <u>Carers' Small Grants Scheme</u></p> <p>The Chairman was pleased to announce the launch of the next round of the Carers Small Grants Scheme. Grants of up to £5,000 were available to groups and organisations (but not individuals) for projects and activities which could demonstrate that they made a tangible difference to the lives of unpaid carers of all ages in Wiltshire in one or more of the following</p>

ways:

- To give carers a break from their caring role
- To help carers learn a new skill which may increase their life chances and employability
- To help improve carers' physical or emotional health and well-being
- To reduce isolation
- To increase peer support
- To help carers' access to information, support and guidance

Match-funding was not required; however, these were one-off grants so applicants would need to look for other sources of funding for the continuation of their project at the end of the funding period. (Advice on additional funding could be obtained from the Wiltshire and Swindon Community Foundation on 01380 729284).

(b) State of the Environment Report 2013

The State of the Environment report 2013 for Wiltshire and Swindon was published in September 2013 by Wiltshire Wildlife Trust, on behalf of Link2Nature, the Local Nature Partnership for Wiltshire and Swindon (www.link2nature.org.uk). The project was funded by Natural England, Public Health Wiltshire and Wiltshire Council.

This new report provided a strategic assessment of Wiltshire's environment. It formed the basis of the Wiltshire JSA and Community Area JSA environment sections.

More detailed data was available in the environment section of the Wiltshire Intelligence Network. This website gave easy access to up-to-date environmental information and online links to a wide range of sources.

(c) NHS 111 Service

On Monday 21 October 2013, the Clinical Commissioning Groups were advised that the national panel overseeing the implementation of the NHS 111 service had agreed the recommendation that the service should progress to full service commencement on Monday 28 October 2013.

Running up to and going beyond the launch date, there would be a range

	<p>of activities to raise public awareness about when to call NHS 111 with leaflets and posters also being distributed in the coming weeks to GP surgeries and public and community spaces.</p> <p>(d) <u>Wiltshire Community Land Trust</u></p> <p>Wiltshire Community Land Trust was an independent not-for-profit organisation that provided advice and practical support to communities in Wiltshire and Swindon that wished to set up local Community Land Trusts to own and develop assets that met their community's needs, such as affordable housing, workspace, community gardens, wildlife reserves, pubs, shops and a range of community facilities and local services.</p> <p>Wiltshire CLT could help communities identify whether a CLT could help them meet their needs and achieve their aspirations and if it was, to help them do that. Further information was available from Rose Seagrief, Wiltshire CLT on telephone: 01380 850916 or email info@wiltshireclt.org.uk</p> <p>(e) <u>Drainage Byelaws</u></p> <p>Flooding was considered to be a serious issue in Wiltshire, and the Council had to respond to a number of significant flooding events which had affected communities in recent years. The Flood and Water Management Act 2010 amended section 66 of the Land Drainage Act 1991 to allow local authorities to make land drainage byelaws. These byelaws also created criminal offences which could be prosecuted in the Magistrate's Courts. The Council was now intending to use its powers to make byelaws to help it carry out its duties effectively and in doing so assist with reducing flood risk for local communities.</p>
59	<p><u>Local Authority Responsibilities for Public Health</u></p> <p>Sue Odams, Consultant in Public Health, presented a short film to help raise awareness of what public health was and did. It is available to view on line at: http://www.youtube.com/watch?v=Oo-Akoi8QKY</p>
60	<p><u>Local Authority and Social Care</u></p> <p>James Cawley, Associate Director, Adult Care Commissioning, Safeguarding and Housing, made a presentation on the role of Wiltshire Council in providing</p>

	<p>Adult Care.</p> <p>He explained that during the next 25 years there would be a significant increase in the number of people over the age of 85 years and this figure could be as much as a 50% increase in Marlborough. One of the biggest problems facing Wiltshire Council was how to support these people. The majority of the elderly wished to remain in their own homes for as long as possible and the role of Social Services was to facilitate this through buying in services in partnership with the National Health Service.</p> <p>James Cawley also explained that Wiltshire Council provided support to people with disabilities in their own homes, as well as housing, safeguarding and social care support to those out of hospital.</p>
61	<p><u>Clinical Commissioning Group (CCG)</u></p> <p>Ted Wilson, the new CCG Manager for North & East Wiltshire, made a presentation about the work of the CCG.</p> <p>He explained that the CCG's vision was "To ensure the provision of a health service which is high quality, effective, clinically led and local."</p> <p>With the assistance of a slide presentation, he went on to explain the role and work of the CCG as follows:-</p> <p>Who we are, what we do</p> <ul style="list-style-type: none"> • Commission services for the people of Wiltshire • Clinically led • 7 GPs sit on Governing body • 2 Lay members • Our membership comprises 57 practices • 3 locality groups <p>Home not hospital We want to:</p> <ul style="list-style-type: none"> • Build a healthcare system around the needs of patients and local communities • Put your care closer to home • Move people away from hospitals, community hospitals and other support beds <p>Key priorities</p> <ul style="list-style-type: none"> • Staying healthy and preventing ill health • Planned care • Unplanned care and caring for the frail elderly • Mental health • Long term conditions

	<ul style="list-style-type: none"> • End of life care • Community services and integrated care <p>What's the CCG done for us locally? The story so far:</p> <p><u>Mental Health</u></p> <ul style="list-style-type: none"> • Dementia assessment and diagnosis • Voluntary sector support workers • Mental Health Liaison Workers <p><u>Urgent Care</u></p> <ul style="list-style-type: none"> • Extra A&E Consultants in RUH and GWH • Surgical Assessment Unit • Improved discharge planning <p><u>Community Transformation</u></p> <ul style="list-style-type: none"> • Care Co-ordinators across GP Practices • Enhanced Community Nursing support • Additional Community Hospital beds • Increased Recovery and Reablement Care Home Beds • Increased Clinical support to Care Homes
62	<p><u>Great Western Hospital, Swindon</u></p> <p>Kevin McNamara, Head of Communications & Stakeholder Engagement at Great Western Hospital NHS Foundation Trust explained how the Great Western Hospital fitted in with commissioned services and healthcare from the local CCG.</p> <p>He explained that as a district general hospital, the Trust provided a wide range of acute hospital services at the Great Western Hospital and also community and maternity services across Wiltshire and parts of Bath and North East Somerset. These services included community hospitals, community nursing, therapists, children's and young people's services, together with hospital based maternity services at the Royal United Hospital, Bath. Following a competitive tendering process, the Trust was chosen by the former Wiltshire Primary Care Trust as the provider for the whole range of community health and maternity services it was previously responsible for, including the majority of the services provided at Savernake Hospital including a wide range of outpatient clinics. Following the abolition of PCTs earlier in the year, ownership of the Savernake Hospital building was transferred to the Great Western Hospital NHS Foundation</p>

	<p>Trust.</p> <p>The community and maternity services in Wiltshire were provided on a contract of three to four years and, with the increasing role of completion in the NHS, other providers including private providers were able to bid to run these services when contracts expired. It was noted that the Trust was currently going through a re-tendering process to retain maternity services; a decision was due in the New Year.</p> <p>Kevin McNamara went on to explain the range of community services being provided as follows:-</p> <ul style="list-style-type: none"> • Working with Wiltshire CCG and the local authority, in October the first of 23 Care Coordinators took up post in the county. Their role is to coordinate the care of those most at risk of ill health notably: <ul style="list-style-type: none"> - frail elderly - those with very complex health needs - people with Long Term Conditions such as high blood pressure, dementia and arthritis <p>Care Coordinators will identify those patients who may need more support to continue to live at home and will work with clusters of two-three GP practices, the primary care teams, Wiltshire Council and other care providers. The aim is to minimise the need for hospital admission – supporting people to live independently for as long as they can with appropriate support.</p> • The launch of a new mobile Chemotherapy Unit in partnership with a local charity Hope for Tomorrow onsite at Savernake one day a week and in Malmesbury one day a week. This allows patients with requiring less complex chemotherapy the opportunity to receive treatment closer to home. • A £250,000 investment in the early supported discharge service which supports patients who have suffered a stroke <p>It was noted that a major part of the Trust’s strategic focus over the next few years would be to develop more integrated services working with GP’s, the Council and other providers including the voluntary sector shifting more care closer to home. The role of community healthcare would become ever more important.</p>
63	<p><u>Healthwatch, Wiltshire</u></p> <p>Patrick Wintour, Interim Chief Operating Officer (COO) of Healthwatch Wiltshire introduced and explained the function of Healthcare Wiltshire.</p> <p>He explained that Healthwatch was the independent consumer champion for health and social care in England. Healthwatch Wiltshire was part of a network of more than 150 local Healthwatch organisations and other partners, building a national picture of the trends and issues that mattered most.</p> <p>The role of Healthcare Wiltshire was:</p>

	<ul style="list-style-type: none"> • To promote the voice of the consumer in the development of health and social care strategies (children and adults) • To be a 'Critical Friend' to the commissioners and providers of Health and Social Care • To provide and promote effective signposting and information systems • To promote, monitor and inspect the quality of services commissioned by the NHS to meet health and social care needs. <p>Healthcare Wiltshire fulfilled its role through its Volunteer Network Specialist Volunteers Generalist Volunteers Associates</p> <p>through using information listening and collecting analysing and researching informing and signposting</p> <p>through dialogue and influence with the community commissioners and providers</p> <p>Patrick Wintour explained that Healthwatch Wiltshire maintained a strong connection with local authorities and were looking for further volunteers to help run the service. Further information could be obtained from:</p> <p>Healthwatch Wiltshire, Kingsbury House, Kingsbury Square, Melksham, SN12 6HL</p> <p>Tel: 01225 434218</p> <p>Email: info@healthwatchwiltshire.co.uk Website; www.healthwatchwiltshire.co.uk</p>
64	<p><u>Question and Answer Session</u></p> <p>Following on from the various presentations, various questions were put and answers give as follows:-</p> <ul style="list-style-type: none"> • Val Compton, representing Friends of Savernake Hospital, enquired as to where the public should go for minor injuries. It had been anticipated that

	<p>people with minor injuries should travel to Chippenham but the 111 service informed otherwise.</p> <p>Ted Wilson, CCG Manager, explained that there were certain issues regarding the use of Chippenham Hospital and that the majority of minor injuries were referred at present to the Great Western Hospital, Swindon. This problem was being looked into as it was important not to block the major A & E Unit at Swindon with minor cases. One possibility being examined was to refer minor injuries direct to GP surgeries but a decision had not yet been made.</p> <ul style="list-style-type: none"> • Cllr Richard Allen, Marlborough Town Council, stated that collaboration with stakeholders and the general public had proved very successful in developing the provision of services but enquired as to what outcomes had been achieved. James Cawley, Associate Director, Adult Care Commissioning, Safeguarding & Housing, explained that the Local Authority was fully committed to working with partners and listening to the views of all interested parties. Wiltshire was at the forefront of commissioning outcomes and it was pointed out that many services were commissioned rather than provided by the Council. Ted Wilson reported that there were at least four areas where members of the public could find out information or become involved, namely, stakeholders meetings which were open to the public, user and carer forums (e.g. dementia services), public board meetings and Healthwatch. • Val Compton enquired as to whether the Patient Participation Group in Marlborough might provide a quicker route for members of the public to make appointments for minor injuries. Dr Richard Hook, a Marlborough GP, explained that this was still being looked into. There was a need to ensure that any change did not result in undue delay being experienced by patients obtaining their appointments at GP surgeries. <p>The Chairman thanked all the speakers and participants for their contributions to the series of items on health which were most interesting and useful.</p>
65	<p><u>Update on Community Area Joint Strategic Assessment Documents</u></p> <p>Sue Odams, Consultant in Public Health, provided an update on Joint Strategic Assessment community profiles. She explained that Public Health was leading on updating the section on Health & Wellbeing which included sub-sections on skin cancer, long term conditions and problems experienced by older people including social care.</p> <p>The document was being finalised and would be referred to Area Boards during 2014 as part of the consultation process for drawing up priorities.</p>
66	<p><u>Marlborough Campus - Community Operations Board Membership</u></p>

	<p>The Community Area Manager reported that to date the following members had been appointed to membership of the Community Operations Board:-</p> <p>Cllr Nick Fogg, representing the Marlborough Area Board Cllr Richard Allen, representing Marlborough Town Council Cllr Alison Edmonds, representing Parish Councils Richard Clarke, representing User and Community Groups Ros Griffiths, representing the Campus Team, Wiltshire Council</p> <p>There were still outstanding vacancies to be filled as follows:-</p> <p>Two representatives from User and Community Groups</p> <p>The Community Area Manager hoped that these outstanding vacancies could be filled fairly quickly at which point the Community Operations Board would meet and make progress reports back to the Area Board.</p>
67	<p><u>Community Area Transport Group</u></p> <p>Cllr James Sheppard, as Chairman of the Community Area Transport Group, presented a report on the CATG meeting held on 24 October 2013 and the progress made towards developing priority schemes.</p> <p>The following points were made:-</p> <ul style="list-style-type: none"> • Budget: Full allocation of £13,615 plus additional £9,000 for 2013/14 <ul style="list-style-type: none"> - No projects had been allocated funding so far in 13/14 - Available funds for 2013/14: £23,321 • Priority schemes for 2013/14: 14 projects submitted from 7 villages. Each discussed in terms of its own merits and how it fitted with Village Traffic Initiative. • CATG members decided whether or not to take each project forward for development and costing by Wiltshire Highways. • The following projects were being developed and costed. A short-list would be chosen for funding at the next CATG meeting: <ul style="list-style-type: none"> ➤ New Zebra crossings at Aldbourne and Ogbourne St Andrew ➤ Using road markings to create new footways at Bridge St to High St, Manton, Manor Lane to Yew Tree Lane, Broad Hinton and at Back Lane, Ramsbury ➤ White gates for the entrances to Broad Hinton and Ogbourne St Andrew

	<p>are to be costed</p> <ul style="list-style-type: none"> ➤ The use of coloured surfacing at the cross roads near the school in Lockeridge to help with “place shaping” will be costed ➤ Additional 30mph roundels for the C6 through Axford will be costed ➤ A speed limit review of the A4361 north of Avebury will be carried out ➤ Safety features at the entrance to Jubilee Field, Manton will be investigated
68	<p><u>Partner Updates</u></p> <p>a. Wiltshire Police Inspector Mark Thompson presented an update report from which it was noted that eight arrests had been for Public Order offences in one incident during the second week of the MOP Fair in Marlborough, with youths from Marlborough and Swindon clashing.</p> <p>It was noted that the increase in vehicle crime, as previously reported, had now abated mainly due to the arrest of a prolific suspect. The suspect, from outside the area, had not been charged but the Police were continuing to monitor the situation.</p> <p>There had been a slight increase in dwelling burglary in Marlborough but the Priority Crime Team from Swindon were actively assisting in solving these offences..</p> <p>b. Wiltshire Fire and Rescue The submitted report was received and noted.</p> <p>c. NHS Wiltshire There was no update.</p> <p>d. Good Neighbours Scheme The submitted report was received and noted.</p> <p>e. Youth Advisory Group (YAG) Jan Bowra, IYS Youth Development Co-ordinator, presented her report from which it was noted with pleasure that the Apple Juice Project had raised almost £600 towards young people’s projects in the community. The YAG was hoping to repeat the project in 2014.</p> <p>Jan Bowra explained that members of YAG were very interested in the Marlborough Campus Project and would like to be actively involved in the deliberations.</p> <p>She also made a plea for more volunteers to help with the Group.</p> <p>f. Parish Forum There was no update.</p> <p>g. Transition Marlborough It was noted that Shirley Prior had recently</p>

	<p>been elected as the new Chair of Transition Marlborough. It was reported that the Marlborough Recycling Directory had bow been launched. It still required some refinement and any suggestions or comments would be welcomed.</p> <p>h. Marlborough Area Development Trust (MADT) A verbal report was made from which it was noted that the Area Board grant for the further roll-out of the Community WiFi was progressing well with:</p> <ul style="list-style-type: none"> • Four new nodes deployed along Marlborough High Street (total of 12) • New node installed at KVH Lockeridge • Memorial Hall identified and surveyed at Ramsbury but awaiting some changes to be made to the broadband equipment • Two nodes already deployed in Avebury as part of a larger/more ambitious plan, with discussions taking place with The national Trust <p>i. Town / Parish Councils It was reported that on Thursday 28 November 2013 at 11.00am, 200 soldiers from the Wiltshire based 4 Military Intelligence Battalion would exercise their right to parade through Marlborough along High Street. This would mark their return from active service in Afghanistan.</p>
69	<p><u>Community Area Grant Scheme</u></p> <p>(1) The Area Board received a feedback report from Baydon Young People’s Association on various changes which had been made at the Baydon Young People’s Association Hall.</p> <p>(2) The Area Board considered six applications for Community Area Grant funding. The Community Area Manager introduced each application, following which a representative of the applicant was given an opportunity to give a brief overview of their project to the Area Board.</p> <p><u>Decision</u></p> <p>(1) Baydon Young People’s Association was awarded £398 towards Indoor trestle tables and table trolley for storage.</p> <p><u>Reason</u> – The application met the Community Area Grants Criteria 2013/14.</p> <p>(2) MINAL PLAY, Mildenhall was awarded £5,000 towards the creation of outdoors meeting area and playground for all ages of the village, where families could spend time together.</p> <p><u>Reason</u> – The application met the Community Area Grants Criteria</p>

	<p>2013/14.</p> <p>(3) The Merchant’s House, Marlborough was awarded £1,551 towards the restoration of the window in the main stairwell of the 17th century house.</p> <p><u>Reason</u> – The application met the Community Area Grants Criteria 2013/14.</p> <p>(4) Kennet Valley Village Hall, Lockeridge was awarded £600 towards replacing the hall’s emergency lighting with new, efficient and low maintenance LED units.</p> <p><u>Reason</u> – The application met the Community Area Grants Criteria 2013/14.</p> <p>(5) Kennet Valley Driving Group, Ogbourne Maisey was awarded £475.20 towards new driving equipment that would allow more users to drive carriages more safely.</p> <p><u>Reason</u> – The application met the Community Area Grants Criteria 2013/14.</p> <p>(6) Marlborough Sports Club (Cricket and Hockey) was awarded £5,000 towards new kitchen, catering and dining facilities at the Club’s Pavilion.</p> <p><u>Reason</u> – The application met the Community Area Grants Criteria 2013/14.</p>
70	<p><u>Date of Next Meeting</u></p> <p>It was noted that the next meeting of the Area Board was due to be held on Tuesday 28 January 2014 at Marlborough Town Hall, 5 High Street, Marlborough, SN8 1AA.</p>

Agenda Item 5

Chairman's Announcements

Subject:	Community Infrastructure Levy (CIL)
Officer Contact Details:	Georgina Clampitt-Dix, Head of Place Shaping, Economic Development & Planning 01225 713472 georgina.clampitt-dix@wiltshire.gov.uk
Weblink:	www.wiltshire.gov.uk/communityinfrastructurelevy
Further details available:	CIL@wiltshire.gov.uk

Summary of announcement:

Wiltshire Council is in the process of preparing a Community Infrastructure Levy (CIL) Charging Schedule. CIL is a charge that local authorities can place on new development to help fund infrastructure needed to support growth.

Consultation is being undertaken on a Draft Charging Schedule that sets out the proposed rates of CIL to be charged on new developments for different types of land use. The consultation starts on 13th January 2014 and ends at 5pm on 24 February 2014.

An appendix containing more information on CIL and the consultation including how to comment and the next steps is attached to this Announcement.

WILTSHIRE AREA BOARDS

COMMUNITY INFRASTRUCTURE LEVY FOR WILTSHIRE - CONSULTATION

(JANUARY 2014)

1. What is the Community Infrastructure Levy (CIL)?

- 1.1 Wiltshire Council is preparing a Community Infrastructure Levy (CIL) charging schedule. This is a new charge that local authorities in England can place on development in their area. The money generated through the levy will contribute towards the funding of infrastructure to support growth. The Charging Schedule will need to strike an appropriate balance between contributing to funding infrastructure and not putting development across Wiltshire at risk.

2. Why has Wiltshire decided to implement the Levy?

- 2.1 The Government has restricted the ability of local authorities to pool funding for off-site infrastructure through existing section 106 agreements (or developer contributions). It considers that this new tariff-based approach provides the best framework to fund infrastructure in a fair and transparent manner. CIL will provide 'up front' certainty about how much developers will be expected to contribute.

3. How will money from CIL be spent?

- 3.1 CIL is designed to contribute towards bridging the 'funding gap' between the total cost of new infrastructure required to support development and the amount of funding available from other sources. Wiltshire Council's Infrastructure Delivery Plan (IDP) identifies a range of physical, community and 'green' infrastructure projects that will be required to support the level of development as set out in the Wiltshire Core Strategy. Informed by the IDP, a list (known as the Regulation 123 list) will identify and prioritise which infrastructure projects will be eligible to receive money from CIL. The Government confirmed earlier this year that local communities will directly benefit from CIL. Town and parish councils will receive 15% of CIL raised in their area, or 25% if an adopted neighbourhood plan is in place.

4. Consultation on the draft charging schedule

- 4.1 Consultation was held on a Preliminary Draft Charging Schedule for Wiltshire between October and November 2012. The comments from this consultation and additional viability work required by subsequent CIL guidance and proposed amendments to the CIL Regulations (2013) have informed the next stage of the process, the development of the Draft Charging Schedule.

- 4.2 Wiltshire Council is now inviting representations on its CIL Draft Charging Schedule from **13 January 2014 until 24 February 2014, at 5pm.**

Availability of Documents

- 4.3 The following documents have been published on the council's website at www.wiltshire.gov.uk/communityinfrastructurelevy:

- The CIL Draft Charging Schedule
- Evidence to support the CIL Draft Charging Schedule
- A draft Regulation 123 List, which sets out the types of infrastructure that the Council may fund, entirely or in part, through CIL.
- How to make representations, including response form

- 4.4 Hard copies of all these documents can be found at council libraries and the main council offices in Chippenham (Monkton Park), Salisbury (27-29 Milford Street) and Trowbridge (County Hall, Bythesea Road) during normal office hours.

Submission of representations

- 4.5 Representations can be made online, by email or by post to the following addresses:
- Consultation portal: <http://consult.wiltshire.gov.uk/portal>
 - Email: CIL@wiltshire.gov.uk
 - Post: Spatial Planning, Economic Development and Planning,
Wiltshire Council, County Hall, Bythesea Road, Trowbridge,
Wiltshire, BA14 8JN.
- 4.6 Following the close of the consultation, responses will be collated and then considered by an independent inspector at an examination.
- 4.7 Organisations and individuals making representations may request the right to be heard at the examination during this consultation period and representations may also be accompanied by a request to be notified, at a specified address, of the following next steps in the process:
- That the Draft CIL Charging Schedule has been submitted to the examiner
 - The publication of the recommendations and the reasons of the examiner
 - The approval of the Charging Schedule by the council
- 5. Further information**
- 5.1 Any queries should be made to Spatial Planning on (01225) 713223 or CIL@wiltshire.gov.uk.

Chairman's Announcements

Subject: Integrated Performance Management Report

Officer Contact Details: Communications Department
Wiltshire CCG
communications.wiltshireccg@nhs.net

Weblink: <http://www.wiltshireccg.nhs.uk>

Summary of announcement:

With winter now upon us, unsurprisingly the urgent care agenda is of paramount importance to the CCG. The CCG has invested significant funds in order to alleviate pressure throughout the winter, and is running a number of projects and schemes conceived of and designed by our Clinical leadership in locality groups.

Much of this work has been designed and developed in very close partnership with social care colleagues in Wiltshire Council. The schemes include additional primary care capacity, and in particular additional primary care support within care homes; additional social work capacity; Discharge co-ordinators to help people to become able to get home sooner; and the appointment of care co-ordinators to be the point of contact for agencies dealing with at risk patients.

We have also implemented a 6 month pilot of a Simple Point of Access, which is a single point of support enabling patients to be managed at home. Of the 11 cases referred here in the first week, just one patient was admitted to hospital. The service will continue to evolve over the coming weeks expanding its ability to both prevent admissions and, by working with the discharge teams, support discharges from the acute hospitals. Many of the initiatives we have put in place are coherent with the objectives of our Community Transformation programme, which continues to make strong progress.

The latest meeting of the Joint Commissioning Board occurred on 24 October 2013, and provided a useful indication of the progress we have made in our working partnership with colleagues from the Council.

As the end of the year approaches, our Annual Planning cycle is reaching a level of maturity. The principal aim of the CCG 2014/15 Plan is to identify programmes of work that, when delivered across the CCG, will have significant impact on supporting the delivery of our strategic aims and objectives, address a recognised performance shortfall or mitigate a key risk, as well as addressing our financial challenge.

The development of the Plan has been rooted in the clinically led locality groups, working with the GPs to ensure that the projects meet real needs and have the active support of our clinical leaders. The Governing Body received an update on progress on 26 November 2013, although naturally they have been kept closely apprised of progress and development throughout the year. We were able to share the direction of travel at a successful and well attended Stakeholder Assembly on 7 November 2013, where we were delighted to engage with a very experienced and well informed audience. A longer term 5 year strategic plan will now be developed, in close consultation with colleagues and partners across the Wiltshire Health and Social care system.

Following its difficult start earlier in the year, we were very pleased that the NHS111 Service for Wiltshire reached Full Service Acceptance on 28 October 2013. This achievement was reached

Chairman's Announcements

thanks to a strong collaborative working relationship between the CCG and Harmoni, our Service Provider, as well as being the outcome of a great deal of hard work on both sides.

In early November 2013 we staged the first of our Commissioner Development training workshops as part of our on-going commitment to the professional development of our workforce. This was well received, and provides a good platform on which to build incrementally.

A copy of the Integrated Performance Management Report can be found via the following link:

<http://www.wiltshireccg.nhs.uk/wp-content/uploads/2013/11/Paper-09-Integrated-Performance-Report.pdf>

Director of Planning, Performance and Corporate Services

Crime and Community Safety Briefing Paper Marlborough Community Area Board January 2014



1. Neighbourhood Policing

Sector Commander: Insp Mark Thompson

NPT Sgt: Sgt Barry Reed

Marlborough Town Centre Team

Beat Manager – PC Anthony Boardman

PCSO – Mark Braithwaite

Marlborough East Rural villages Team

Beat Manager – PC Jeremy Batchelor

PCSO – Jonathan Mills

Marlborough West Rural villages Team

Beat Manager – PC David Tippetts

PCSO Polly Ritchie

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: www.wiltshire.police.uk

3. Performance and Other Local Issues

The past few months have continued to remain busy for the NPT, supporting the community at local events and Policing the priorities to enable the sector to remain as safe as we can make it. The home coming parade for 4 Military Intelligence passed off very well and the Town of Marlborough can be proud of the support that it was able to demonstrate of the unit on that day. The unit were truly grateful for this. Policing the event was relatively straight forward but it was disappointing for officers to be on the receiving end of low level abuse from a couple of residents who found the road closures an inconvenience. I am sure the majority of the local populous found the day a pleasurable one. Following on from the parade was the Christmas light switch on, another success for the Town for which we were pleased to be a part of.

Sector performance continues to remain strong with us currently showing nearly a 7% reduction in victim based crime compared to last year. This is excellent news

and a trend that we wish to continue to improve on as we start the New Year. The main areas where we have seen improvement are Theft from Motor Vehicle and reports of Anti- Social Behaviour, both of which have been reduced by over 11% on last year

Best wishes

Inspector Mark Thompson



Briefing report for Marlborough Area Board



Wiltshire Fire & Rescue Service has grouped together neighbouring fire stations into station hubs, to work more effectively and efficiently, supporting each other to improve the service we provide.

Responding to incidents:

Your Area Board's / Locality's communities immediate emergency response will be provided by staff at these stations and where necessary additional support from staff and specialist equipment from other stations.

Prevention work:

Staff from other departments also provide the community with specialist services giving fire safety and road safety advice and interventions such as talks and visits.

Protection work:

Specialist staff provide expert knowledge, give advice and undertake enforcement action working very closely with the planning authorities to keep communities safe from fire.

In an **emergency dial 999**, for other non urgent matters you can either visit our website: www.wiltfire.gov.uk or contact the following people:

	<u>Manager / Department</u>	<u>Telephone</u>	<u>email</u>
Operational matters	Station Manager - Dave Geddes, Marlborough, Royal Wootton Bassett, Ramsbury Station Hub	07826 532607	david.geddes@wiltfire.gov.uk
Operational matters			
Operational matters			
Partnership and community engagement issues	Michael Franklin (Wiltshire Council Area)	07919 306037	mike.franklin@wiltfire.gov.uk
Home fire safety visits and for talks and visits	Community safety department	0800 389 7849	www.wiltfire.gov.uk and then complete the on line request

Incident details for your community area

Incident Type	Detail	January, 2013	February, 2013	March, 2013	April, 2013	May, 2013	June, 2013	July, 2013	August, 2013	September, 2013	October, 2013	November, 2013	December, 2013
Chimney Fire		2	2	1	1	1	0	0	0	0	0	3	1
Emerg Spec Svc Calls		5	3	1	3	1	1	0	1	3	2	0	2
	Animal Rescue	0	0	0	0	0	0	0	0	0	0	1	0
	Assist Amb/Social Service	1	0	0	0	0	0	0	0	0	0	0	0
	Effecting Entry	0	0	0	0	0	0	0	0	0	1	0	0
	Flooding	0	0	0	0	0	1	0	1	0	1	0	1
	Making safe	0	0	0	0	0	1	0	0	1	0	0	0
	Remove Obj. from People	0	0	0	0	0	0	0	0	0	0	1	0
	RTC - Make Safe	1	0	0	0	0	0	0	0	0	0	0	0
	RTC - Person Trapped	1	0	0	0	0	0	0	0	0	0	0	1
	RTC - Services not req'd	1	0	0	0	0	0	0	0	0	0	0	0
	Spills and Leaks	1	0	0	0	0	0	0	0	1	0	0	0
	Standby at Hazard	0	0	0	0	0	0	0	0	0	1	0	0
	False Alarm Good Intent		1	1	1	3	1	1	6	0	0	1	3
FDR1 Fire		0	0	4	3	0	2	2	7	2	0	2	3
Secondary Fire		0	0	0	2	0	0	1	0	0	1	0	1
	Grass/Heath/Railway/Tree	0	0	0	0	2	1	2	1	0	0	0	1
	Refuse/Container	0	0	1	0	0	0	0	0	0	1	0	0

To see more detail on incidents and fire service activity in your area please go to our website and select community area (In development)

Local news from your Station Manager. (In development)

Electrical Safety: Dont let £1000s go up in smoke. People could lose thousands of pounds of technology simply by charging them, recent polls have revealed that over half of the respondents were regularly overloading sockets with all their favorite gadgets. Over 60% of all accidental house fires are caused by electrical appliances.

MARLBOROUGH AREA BOARD

28 January 2014

Community Area Transport Group Recommendations to Marlborough Area Board

1. Purpose of Report

- 1.1 To provide an update on the position of the proposals from the CATG meeting that took place on 5 December 2013.
- 1.2 To request that Marlborough Area Board supports the recommendations of the Community Area Transport Group made at its meeting of 5 December 2013.

2. Finances

- 2.1 Marlborough CATG received a funding allocation for 2013/14 of £13,615. There has since been an additional £9,000 devolved to Marlborough CATG that can be allocated to all projects.
- 2.2 £23,321 is available to be spent on highways projects within the Marlborough Community Area during 2013/14. Before any decision is made at this meeting, there have been no allocations of funding for projects to date.

3. Background

- 3.1 CATG Chairman, Cllr James Sheppard gave an introduction to the meeting followed by introductions from attendees.
- 3.2 At the October CATG meeting, Parishes presented details of up to two projects each which had been given a high priority within their Village Traffic Plans that had recently been created. Funding for these projects was to come from CATG in its 2013/14 budget. At the October meeting, a total of 13 projects were discussed and from this, a list of ten projects was forwarded to Steve Hind of Wiltshire Highways for development and costing.
- 3.3 At this meeting, Steve Hind reported back to CATG on his findings relating to the development and estimated costs of each project. Based on Steve's analysis of the projects, each was voted upon by the parishes present as to whether to recommend to Marlborough Area Board to fund the project.
- 3.4 Before looking at each project, a system of agreeing and voting upon the projects was decided. Each parish was allowed only one vote per project (some parishes brought more than one representative) and parishes were allowed to vote for their own projects.

4. Priority Schemes for 2013/14

- 4.1 Steve Hind described his findings for each parish's projects, in many cases using maps to illustrate locations, design, etc.
- 4.2 **Aldbourn:**

4.2.1 Creation of a new, safer pedestrian crossing over the B4192 in the centre of the village. Steve Hind showed maps of the location of the requested zebra crossing at Aldbourne, over the B4192 in the centre of the village opposite the post office. He described that the actual installation of the crossing would be very expensive and would need funding from the Highways substantive scheme. Prior to this, the location would require a survey to establish there is enough need for the crossing. There has to be at least 50 pedestrians per hour during the busiest four hours of the survey. This would cost £800 and be paid for by CATG. There was agreement on the merit of the project and carrying out the survey. Cllr Sheppard asks for a vote. There were six parish councils in favour and none against.

4.3 **Manton:** Two projects were submitted.

4.3.1 Footway improvement to Bridge St / High St, Manton. Steve Hind used maps to illustrate the location where the wish is to create a pedestrian area that is safe to use where the footway will be re-aligned on the left. Martin Cook of Wiltshire Highways talked about parking currently on the verge and the green and feels doing this work would prevent this parking. There would need to be a proper kerb as well. Steve Hind proposed putting in pavements as a first stage. This would cost approx. £3,400. Cllr Sheppard asks that Manton residents need to be happy with this proposal then it goes to Marlborough TC for ratification and finally back to the next CATG meeting for agreement. Marlborough TC was asked to consult with Manton residents over this project and report their findings to CATG.

4.3.2 Informal crossing at Bridge St, Manton. Steve Hind described the situation at Manton. The entrance to Jubilee playing field opens directly onto Bridge St, where people cross the road to use the field. The project is to create an informal crossing point using coloured surfacing to allow people to cross there more safely. The coloured surfacing, white lines and “slow” markings would cost approx. £2,200. Cllr Sheppard asks that the vote for this project needs to be based on the work already developed, not ideas thought up at the table. A vote was asked for. There were six parishes in favour and none against.

4.4 **Broad Hinton:**

4.4.1 Gateways on the A4361 at Broad Hinton. Steve Hind showed maps of the locations of the new gateways at the entrances to the village. As well as white gates by the roadside, there would be a surface treatment on the road, probably coloured red, and roundels. The project was estimated to cost £6,000 and Cllr Crabtree said that Broad Hinton PC could contribute £1,000 towards this. Cllr Sheppard asked for a vote on this project. There were six parishes in favour and none against.

4.5 **Ogbourne St Andrew:** Two projects were submitted.

4.5.1 Zebra crossing at Ogbourne St Andrew. Steve Hind described that this again would need a survey to measure if 50 people per hour cross the A346. There was discussion around whether this figure would be reached. Steve Hind described the need for the road to meet speed criteria before the pedestrian survey could be carried out and hence before the crossing could be considered. Cllr Sheppard asked for a vote on this project. There were six parishes in favour and none against.

4.5.2 White gates to the entrance to Ogbourne St Andrew. There was discussion about the recent change to the speed limit on the A346 (40 to 30mph) and how the location of the start of the new limit has changed. This means the old red

surface treatments and 40mph roundels are in the wrong locations. This would require four new gates. Steve Hind explains about needing gates made from a particular material designed to be safe in a collision. Cllr Sheppard asked if the Parish Council could make a contribution to the project and Cllr Hetherington said it could help with 10% of the overall cost (approx. £2,400). A vote was taken. There were five parish councils in favour, none against and one abstention.

4.6 Fyfield & West Overton:

4.6.1 Coloured surfacing at the T-junction, Lockeridge. There were two options given for this surfacing. Imprint is approx. 15mm thick layer of coloured material. This is a good quality, attractive surface that lasts, but is expensive at approx. £16,000. The alternative is a high grip surface as used at the coloured entrances to villages. This option is cheaper at approx. £4,600 but will not last as long. Other options were discussed, with Martin Cook mentioning sets and other surfaces. Cllr Sheppard asks if there would be any contribution coming from the Parish Council or village. Martin Cook feels there needs to be some sort of re-think about the design at the T-junction. Cllr Sheppard asks that this project is not voted upon this time but is looked at in the next meeting after further ideas are explored.

4.7 Ramsbury: Two projects were submitted.

4.7.1 Footway at Back Lane, Ramsbury. Steve Hind showed maps describing the location of the proposed project that would put down a coloured surface to highlight a pedestrian footway on part of Back Lane that does not currently have a pavement. He suggested also using this coloured surface to create an informal crossing from the end of the footway over to the start of the existing pavement on the south side of Back Lane. Cllr Sheppard asks if Ramsbury PC would be able to make a contribution to the project. Cllr Glass was not able to confirm a figure without referring back to the PC, but they might be able to contribute the £1,000 needed for the informal crossing. A vote was taken. There were six parishes in favour of this project and none against.

4.7.2 30mph repeater roundels for C6, Axford. Steve Hind said how because there is street lighting through Axford, there is not supposed to be repeater roundels used through the village. Because of the presence of streetlights, drivers are supposed to know the road has a 30mph limit. Sergeant Reed, Wiltshire Police pointed out there needs to be a specific distance between street lights for this rule to be enforceable and there was discussion about what this distance is. Cllr Sheppard asked for a definitive answer on this distance and the legality on this matter. He suggested a decision on this project be put on hold until the question of whether it is possible to install the repeaters in answered.

5. Summary of On-going Issues

5.1 Of the traffic and transport related issues on the Community Issues System the following action is being undertaken:

5.1.1 Speed issue at Chopping Knife Lane. A resident is concerned there is a lack of warning signage between the junction with the A4 and the residential area that drivers are about to enter a 20mph zone. Photos were circulated showing the area in question. Martin Cook said that a 20mph zone could be put in up to the junction but could cost approx. £50,000 for all the physical features needed. Marlborough TC said they would consult with residents of Chopping Knife Lane

to find out if this is a wide spread concern. CATG can consider options if found to be a common concern.

- 5.1.2 Improvements to Treacle Bolly bridleway. The Community Area Manager has contacted Mike Crook at Rights of Way about resurfacing / improvements at Treacle Bolly, Marlborough. Mike was happy for resurfacing and associated drainage to take place. The Community Area Manager is in discussion with the cycling group about developing a project and attracting funding to action this, potentially through North Wessex Downs AONB. The work is eligible for funding from Marlborough Area Board. Cllr Dobson asked that Marlborough College be kept informed on progress as the main landowner here. Members of the cycling group are meeting with the College and Rights of Way liaise with landowners on a regular basis.
- 5.1.3 New cycle parking on Marlborough High Street. The new Sheffield hoops at the Bulge and Nationwide have been installed using de-mountable brackets. The Community Area Manager needs to begin work with Martin Cook to put in place the Experimental Traffic Order that will turn a car parking space in the centre of the High St into more cycle parking. This will be based on the Order used to change priorities at the end of the High St by St Peter's.
- 5.1.4 Speed, volume and size of vehicles on Herd St. An issue from a resident of Herd St about the size of HGVs using this road, and the speed of cars here too. There was a metrocount undertaken at the top of Herd St, near the Common in 2012 which showed a slight problem of speeding and that the location was eligible for Community Speed watch (CSW). Up until now, no CSW group has been established to take this forward. Marlborough TC will be developing a group of volunteers, including town councillors, to begin CSW monitoring at Herd St. Marlborough TC will also look at the option of a Lorry Watch scheme to monitor the size and volume of HGVs on Herd St.
- 5.1.5 Volume of parking in Cherry Orchard and Orchard St, nr St John's School. This issue comes from householders in this area complaining about the amount of parking here by parents at drop-off and pick-up times and by students all day. The inconsiderate parking also leads to worries that emergency vehicles might not be able to get through. Sergeant Reed said that he had a meeting arranged with Martin Cook, Director of Logistics at the school to talk about this issue. Creation of residents' parking zones was also discussed.

6. Other Highways Issues

- 6.1 The Community Area Manager described an Issue raised recently by Winterbourne Monkton PC requesting new signs warning drivers of horse riders in the road. The allocation of ad hoc signage such as this has recently been passed to CATG. Because the Parish Council is behind this request, it was agreed by CATG.
- 6.2 Cllr Dobson mentioned the development at the old council depot on Salisbury Rd, Marlborough and the way the slip road is used by passing traffic as a passing place. Cllr Allen added that the cars parked on the southbound side of Salisbury Rd are there as a traffic calming measure. He requested that the slip road to the depot remain open as a vital passing place on an already busy

route. Cllr Sheppard asked that Marlborough TC move on this and make the request formally.

7. Recommendation

- 7.1 To note the discussions held at the CATG meeting of 5 December 2013 as outlined above and the progress towards developing priority schemes.
- 7.2 Based on the recommendations of CATG, Marlborough Area Board is asked to agree to fund the following projects as requested from CATG:

Project	Approx. Cost
Survey towards new zebra crossing on B4192, Aldbourne	£800
Survey towards new zebra crossing on A346, Ogbourne St Andrew	£800
Gateway enhancements on A4361 at Broad Hinton	£5,000 + £1,000 from PC
Informal crossing at Bridge St, Manton	£2,200
White gates and surface treatment at A346, Ogbourne St Andrew	£2,160 + £240 from PC
New footway at Back Lane, Ramsbury	£3,400 + contribution from PC towards informal crossing
Total:	£14,360

- 7.3 If all recommended projects receive funding, Marlborough CATG would have an amount of £8,961 remaining for the 2013/14 financial year.

Contact: Andrew Jack
Marlborough Community Area Manager

Background Papers
CATG notes of 05.12.2013

Appendices
None

WILTSHIRE COUNCIL

MARLBOROUGH AREA BOARD
28 January, 2014

Development of Marlborough Cycle Network

1. Purpose of the Report

- 1.1. To describe details of the work that has been done to establish the new Marlborough Cycle Network, what has been accomplished to date and to set out recommendations for the final areas of work needed to complete the network and promote its use.

2. Background

- 2.1. For the past two years or so, the Cycling Sub-group from Transition Marlborough has been working to develop a network of safer routes through Marlborough town that would allow cyclists, and indeed pedestrians, to get across the town (east – west and north – south) more safely by avoiding busy main roads such as the A4 / High Street. The network also links to the National Cycle Network routes that pass close to the town (NCN 482 & NCN 403) so allowing cyclists to get out into the wider countryside.
- 2.2. The Cycling Sub-group has worked with transport professionals from Wiltshire Council to develop this network of routes and make use of quieter roads and bridleways. Heather Blake from Sustainable Transport with Wiltshire Council has endorsed this network, providing suggestions for improvements and possible changes.
- 2.3. A map of the cycle network has been prepared and is available on the Wiltshire Council website [here](#). It is also found as Appendix A. The network and this map have not yet been publicised widely. There are a number of small improvements around the network which the Cycling Sub-group would like to have made before launching the network and fully encouraging its use.
- 2.4. There have already been improvements made because of the network and the raised profile of cycling in the town. The amount of cycle parking on Marlborough High Street was felt to be inadequate and has recently been increased by 14 spaces to make space for a total of 24 cycles. This was facilitated through partnership working between the Cycling Sub-group, Marlborough Town Council and Wiltshire Highways.
- 2.5. Looking at future developments, an Experimental Traffic Order will be trialled which will change one of the current car parking spaces in the centre of the

High Street into space for up to six cycles to park. If successful, another car space may be given over to cycle parking.

- 2.6. The Treacle Bolly bridleway is a key part of the network. It was identified that work needed to be done to its surface in order for it to be useable by both cyclists and pedestrians during the wet winter months. This has led to collaboration between Wiltshire Council's Rights of Way team, the North Wessex Downs AONB and Marlborough College, the landowner, who will all put funding into this improvement.

3. Main Considerations

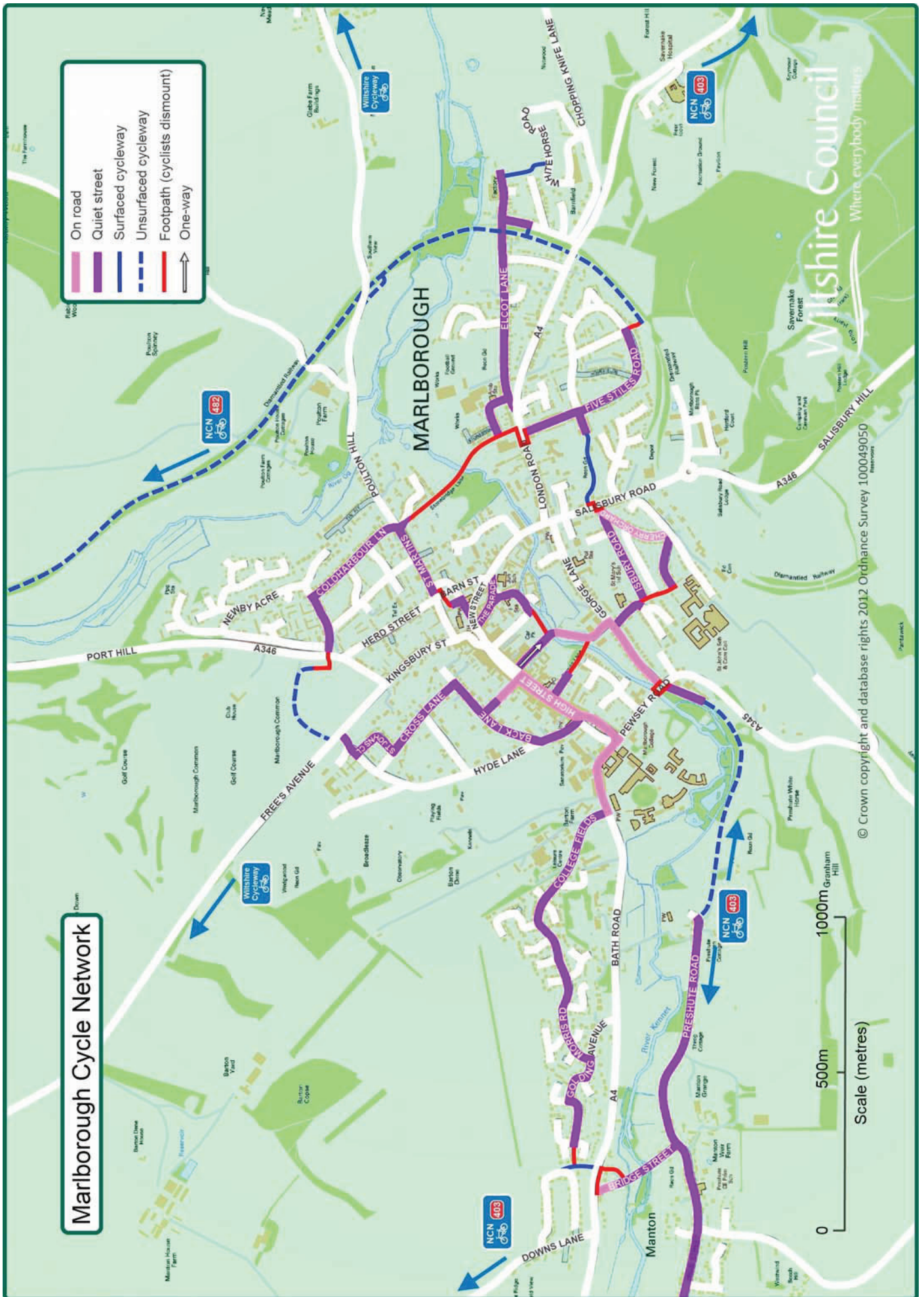
- 3.1. As previously mentioned, the new cycle network is currently not being promoted widely. The cycle group feel there are some changes or improvements needed along the route to help cyclists use it fully. These changes include new directional signs to allow cyclists to follow the route and to point them towards places of interest such as the leisure centre or High Street. There are also physical changes, such as dropped kerbs, that will make the route more accessible for users and encourage the network's use.
- 3.2. The Cycling Sub-group now needs just a little more help. This final work that will complete the cycle network can be completed by Wiltshire Highways but needs to be paid for. The Sub-group themselves have no funding they can bring to this last element. Other potential funders, such as the North Wessex Downs AONB, are already contributing to other work. Without a last source of funding, the cycling network is at risk of staying unfinished and unpublicised.
- 3.3. Marlborough Area Board has an opportunity to support this initiative at this final stage through providing some funding and by working with Highways to get the last of this work completed. Having spoken with the area's Highways Engineers, the Community Area Manager is satisfied that this last work can be easily achieved.

4. Recommendation

- 4.1. The Community Area Manager recommends that the Area Board sets aside a maximum of £1,000 towards work needed on the Marlborough Cycle Network in order to bring it to a finished state. This can include:
 - directional signage around the route and
 - dropped kerbs and other work to the routes being used to make them suitably accessible for cyclists and pedestrians.

Report Author: Andrew Jack, Community Area Manager
Tel No: 01225 713109
E-Mail: andrew.jack@wiltshire.gov.uk

Appendices:
Appendix 1 Map of Marlborough cycle network



Report to	Marlborough Area Board
Date of Meeting	28 January 2014
Title of Report	Area Board Funding

Purpose of Report

To ask councillors to consider officer recommendations in respect to:

1. **The Greatwood Charity, Marlborough** – requested £5,000 towards the conversion of a building into a new classroom. This project will double the number of places available for education courses for young people with Special Educational Needs. Recommendation: Meets criteria.
2. **Baydon Toddler Group, Baydon** – requested £192 for the purchase of new baby changing facilities at the venue they use; Baydon Young People’s Hall. Recommendation: Meets criteria.

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (5 April 2013). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2013/2014.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups.
- 1.4. The area board may want to link funding to local priorities, including those identified in their Community Plan, Local Area Joint Strategic Assessment and any other community based consultative work. Links to these electronic documents can be found below.
- 1.5. Marlborough Area Board has been allocated a 2013/2014 budget of **£55,422** for community area grants, digital literacy grants, community partnership core funding, area board operational funding and area board/councillor led initiatives.
- 1.6. In addition to CAGs and digital literacy grants councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
- 1.7. In support of the Olympic and Paralympic legacy, in 2013/14 the Marlborough Area Board invites applications that encourage young people and people with disabilities to become more actively involved in sports, outdoor activities, recreation, arts and volunteering.
- 1.8. Applications of up to and including £500 can be made for a Community Area Grant, which will not require matched funding. Amounts of £501 - £5,000 will be required to find matched funding. The area board will rarely award more than £5,000. Grants of up to £500 are available for Digital Literacy projects.
- 1.9. New for 2013/14 is a single on-line application process for Community Area Grants (CAG) and Digital Literacy grants, introduced to provide an easy step by step application process. The application process and funding criteria can be found [here](#).

- 1.10. Area boards will not consider CAG applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.11. Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire councillors on the area board.
- 1.12. Funding applications will be considered at every Area Board meeting whilst there is money available.
- 1.13. All recipients of area board funding are expected to complete an evaluation form as soon as the project has been completed and provide receipts if requested. Groups are encouraged to up-load information and photographs about their project on to their area board blogsite. Recipients of grants are also asked to come back to future area board meetings to provide a verbal update on their project to spread good practice and encourage other applicants. Failure to evaluate projects will preclude applicants/organisations being considered for future funding.

Background documents used in the preparation of this report	<u>Area Board Grant Criteria and Guidance 2013/14 as approved by delegated decision</u>
	<u>Marlborough Community Area Plan, 2012-17</u>
	<u>Joint Strategic Needs Assessment for Marlborough, 2011</u>

2. Main Considerations

- 2.1. Marlborough Area Board has been allocated a 2013/2014 budget of **£55,422** that may be allocated through Community Area Grants, Digital Literacy Grants, Area Board / Councillor Led Initiatives.
- 2.2. Councillors will need to ensure that the distribution of funding is in accordance with the Scheme of Delegation outlined in Section 1 of this report.
- 2.3. Councillors will need to be satisfied that grants awarded in 2013/2014 are made to projects that can realistically proceed within a year of the award being made.
- 2.4. There are two funding rounds remaining during 2013/14, including this meeting. Deadlines for receipt of funding applications to be considered at future area board meetings are as follows:

- **10 March 2014 for consideration on 25 March 2014**

3. Environmental & Community Implications

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Marlborough Area Board.
- 4.2. If grants are awarded in accordance with officer recommendations Marlborough Area Board will have a balance of **£22,913**

5. Legal Implications

- 5.1. There are no specific legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants and Small Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.
- 7.2. Implications relating to individual grant applications will be outlined in section 8, "Officer Recommendations" of the funding report.

8. Officer Recommendations

Ref	Applicant	Project proposal	Funding requested	Recommendation
8.1.	The Greatwood Charity	Creation of a new classroom	£5,000	Meets Criteria

- 8.1.1. Officers recommend that The Greatwood Charity is awarded £5,000 towards the conversion of an existing building into a new classroom.
- 8.1.2. This application meets grant criteria 2013/14 and has been classified as a capital project by Wiltshire Council finance department.
- 8.1.3. As a Wiltshire Council Accredited Alternative Provider of Special Educational Needs programmes, Greatwood offers a variety of resources to schools,

teachers, parents, carers and local authorities to meet the needs of vulnerable and 'at risk' children and young people aged 5-24 in the community. These are the very children that do not respond well to conventional educational settings but thrive on the tailored programmes, developed by our specialist teaching staff, to meet every individual need.

- 8.1.4. With the new classroom, Greatwood would be able to double the intake of students from 12 per session to 24. The expansion would also enable them to deliver a new holiday programme; targeted at disadvantaged inner- town children from Wiltshire and their parents/carers, the one day course aims to introduce those that have not experienced a farm environment before, an opportunity to learn about many aspects of the countryside including farming, animal welfare and horticulture.
- 8.1.5. Greatwood currently work with a large number of Wiltshire schools, including St John's Marlborough, St Nicholas' Baydon and Chilton Foliat Primary from the Marlborough Community Area.
- 8.1.6. Funding from this project comes from a range of sources including a substantial figure from the applicant's own funds, showing their commitment to the project. One element of the funding has been applied for from Pewsey Area Board; this is allowed under grant scheme criteria. Pewsey Area Board meets on 10 March when that application will be considered.
- 8.1.7. This project meets several issues raised through the Marlborough area plan including 'support for rural enterprise' (p. 9) through the training in countryside skills Greatwood delivers. 'Mental health issues' (p. 13) through the training and support given to young people with SEN and learning and behavioural difficulties. 'Young people not in employment, education or training' (p.20) through the nationally accredited courses provided at Greatwood. 'Access to the countryside' (p.24) through delivering a new holiday programme bringing town-based children to the Marlborough countryside showing them rural experiences.
- 8.1.8. Marlborough Area Board has previously funded the Greatwood Charity in January 2013. Being in the previous financial year, their current application is eligible.

Ref	Applicant	Project proposal	Funding requested	Recommendation
8.2.	Baydon Toddler Group	To purchase new baby changing facilities for the hall	£192	Meets criteria

- 8.2.1. Officers recommend that Baydon Toddler Group is awarded £192 for the purchase of a new baby changing facility and other toilet-training aids for use at Baydon Young Peoples' Hall.
- 8.2.2. This application meets grant criteria 2013/14 and has been classified as a capital project by Wiltshire Council finance department.

- 8.2.3. Baydon Toddler group meets at Baydon Young Peoples' Hall. There are no baby changing facilities at this venue. Parents currently have to change their children on the toilet floor.
- 8.2.4. With new a baby changing station installed in the hall, parents would be able to change their children in a much more hygienic environment. The applicant expects this would increase the number of parents bringing their children to the toddler group. All these facilities would remain in the hall and be made available to all other hall users, so benefitting the wider community.
- 8.2.5. The figure of £192 is below the threshold of £500 and no match funding is required.
- 8.2.6. This project meets several issues raised through the Marlborough area plan concerning facilities in the rural communities of the area, providing services for rural communities to prevent the need for travel, especially by private transport and the lack of meeting spaces for small groups.

Appendices	Appendix 1 Grant Application – The Greatwood Charity Appendix 2 Grant Application – Baydon Toddlers' Group
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No unpublished documents have been relied upon in the preparation of this report other than those requested in the funding criteria e.g. estimates.

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Grant Applications for Marlborough Area Board meeting on 28/01/2014

ID	Grant Type	Project Title	Applicant	Amount Required
492	Community Area Grant	New Classroom	Greatwood Charity	£5000
539	Community Area Grant	Changing Unit for Baydon Baby and Toddler Group	Baydon Toddler Group	£192

ID	Grant Type	Project Title	Applicant	Amount Required
492	Community Area Grant	New Classroom	Greatwood Charity	£5000

Submitted: 19/12/2013 11:56:45

ID: 492

Current Status: Application Appraisal

To be considered at this meeting:

28/01/2014 Marlborough

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

New Classroom

6. Project summary:

The redevelopment of an existing farm building into a new classroom; currently term-time programmes are fully subscribed but with the addition of a new classroom, we would be able to double the intake of students from 12 per session to 24. The expansion would also enable Greatwood to deliver a new holiday programme; targeted at disadvantaged inner- town children from Wiltshire and their parents/carers, the one day course aims to introduce those that have not experienced a farm environment before, an opportunity to learn about many aspects of the countryside including farming, animal welfare and horticulture.

7. Which Area Board are you applying to?

Marlborough

Electoral Division

West Selkley

8. What is the Post Code of where the project is taking place?

SN8 4DT

9. Please tell us which theme(s) your project supports:

Children & Young People
Countryside, environment and nature
Inclusion, diversity and community spirit

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

12/2012

Total Income:

£520244

Total Expenditure:

£567894

Surplus/Deficit for the year:

£-47650

Free reserves currently held:

(money not committed to other projects/operating costs)

£241217

Why can't you fund this project from your reserves:

The Trustees have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be six months of the resources expended. In this regard, the Trustees are mindful of the likely increase in the financial demands of the charity's operating activities in the coming year. Based on the level of free reserves currently held, this means that Greatwood does not have the available funds to finance the redevelopment project.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost	£14280		
Total required from Area Board	£5000		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed £

Building quote from West Building Services	14280	Grant from Bernard Sunley Charitable Trust	yes	2000
		Fundraising Event in 2013	yes	5140
		Pewsey Area Board		2140
Total	£14280			£9280

11. Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

12. If so, which Area Boards?

Pewsey

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

As a Wiltshire Council Accredited Alternative Provider of Special Educational Needs programmes, Greatwood offers a variety of unique resources to schools, teachers, parents, carers and local authorities to meet the needs of vulnerable and “at risk” children and young people aged 5-24 in the community. These are the very children that do not respond well to conventional educational settings but thrive on the tailored programmes, developed by our specialist teaching staff, to meet every individual need. Within Wiltshire, children with SEN make up the largest vulnerable group within the school population; Greatwood works directly with this marginal group, encouraging and promoting inclusion and integration into society. Greatwood’s National Open College Network accredited programmes lead to a formal qualification, which boosts the young person’s confidence in their ability to achieve success. Our SEN programmes are delivered via a set of structured, multi-sensory activities which are designed especially for those with SEN including Emotional and Behavioural Difficulties (EBD) and Autistic Spectrum Disorder. Greatwood’s SEN Programmes aim to: Offer young people wider horizons; Bring alive the countryside as a place of work; Educate young people with first hand experiences of farming, animal welfare and horticulture; Identify future job opportunities; Work towards reducing young people at risk of NEET (Not in Education, Employment or Training); crime; anti-social behaviour by offering children and young people a fuller meaning to their lives as well as enhancing their appreciation of and respect of others. Greatwood Has Provided Alternate Education To The Following Schools Located in Wiltshire During the 2012/2013 Academic Year: Corsham Primary School; Devizes Primary School; Downlands, Devizes; The John Bentley School, Calne; Rowdeford School, Devizes; Royal Wootton Bassett Academy; St John’s, Marlborough; St Nicholas School, Chippenham; Stonehenge School, Amesbury; The Wellington Academy, Ludgershall; Uplands School, Swindon; Amesbury Primary School; Dauntsey Aided Primary School, Devizes; Pewsey Primary School; Shalbourne Church of England Primary School, Nr Marlborough; Southbroom Infants School, Devizes; Wansdyke Primary School, Devizes.

14. How will you monitor this?

Evaluative information is collected from the students at the end of every session allowing adaptations to be made to the programme to best meet the needs of the children.

Accompanying adults are also required to give written feedback at the end of each six week programme detailing the elements of the course that they found most valuable and asking how the course could be improved. When intensive work has been undertaken with an individual student then parents are asked to provide a written evaluation detailing any changes in behaviour or attitude. All evaluative comments are reviewed and used to inform the planning of future programmes and activities. By conducting case studies and collecting testimonials from attendees and their carers enables us to know that we are achieving our goals at Greatwood. For the 2012/2013 Academic Year new evaluation forms for students and teachers have been introduced, that will inform our data collection for the end of the academic year.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

N.A

16. Is there anything else you think we should know about the project?

N.A

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request the relevant planning permission for the project.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

539	Community Area Grant	Changing Unit for Baydon Baby and Toddler Group	Baydon Toddler Group	£192
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Submitted: 14/01/2014 12:17:56

ID: 539

Current Status: Application Appraisal

To be considered at this meeting:
28/01/2014 Marlborough

1. Which type of grant are you applying for?
Community Area Grant

2. Amount of funding required?
£0 - £500

3. Are you applying on behalf of a Parish Council?
No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?
Changing Unit for Baydon Baby and Toddler Group

6. Project summary:
We would like to put a baby change unit and toddler toileting aids into the community hall that our toddler group uses at Baydon. At present there is nothing that aids them and we would like to improve this. CURRENTLY BABIES ARE BEING CHANGED ON THE FLOOR OF THE TOILETS, this is very unhygienic and awkward for mums to manage. Once in place, the baby change and toilet aids would be available for other community groups to use, including the village pre-school, Little Crickets.

7. Which Area Board are you applying to?
Marlborough

Electoral Division
Aldbourn and Ramsbury

8. What is the Post Code of where the project is taking place?
SN8 2JD

9. Please tell us which theme(s) your project supports:
Children & Young People
Health, lifestyle and wellbeing

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

Total Income:

£0

Total Expenditure:

£0

Surplus/Deficit for the year:

£

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

We do not have reserves. Parents pay £1 per child to attend the Toddler group and this money is spent on snacks at the next session or toys.

We are a small community group and do not have annual accounts or it is our first year: yes

10b. Project Finance:

Total Project cost		£192		
Total required from Area Board		£192		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Baby change unit	149			
change mat	15			
step stool x2	13			
training seat	15			
Total	£192			£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Marlborough

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Parents and carers are currently unhappy to change their babies on the floor; they have voiced their need for a baby change facility. It is very unhygienic, cold and awkward to change babies on the floor. Attendance at the Toddler Group would increase with a babychange in place. Pre-school also have children in nappies and potty training. Improved facilities would benefit them all immensely. In addition the hall is regularly hired by people in the village for children's parties and village functions, so they would also benefit. This project It is directly linked to the Baydon village plan as refurbishing the village hall was one of the top three priorities. Please see Page 4 of the Baydon village plan. (In the last year the village hall has undergone extensive refurbishment, thanks to the hard work and dedication of the new hall committee. They have tirelessly sought out funding and charitable support to do this. The toilet refurbishment remains the last thing to make the hall a really nice place to be. Baydon Toddler Group would like to be a part of that. It would make many more people wish to use the hall!)

14. How will you monitor this?

Feedback from and attendance at Baydon's Toddler Group and Pre-school

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

There is no ongoing costs

16. Is there anything else you think we should know about the project?

This baby change facility would complement the newly refurbished village hall, but it is a stand-alone project.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.